



www.cslconsult.com

Alison Landgraf Fitzgerald

Director

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Alison Fitzgerald is a seasoned professional, with 15+ years of experience in research and analysis of financial economics, as well as operations management in the start-up and non-profit sectors.

PROFESSIONAL EXPERIENCE

CSL Consulting, LLC

September 2021 – Current

Director

- Provide research and analytical support covering financial institutions, markets, risk, risk management, regulation, industry custom and practice, accounting, valuation, damages, and related areas
- Manage day-to-day operations, marketing, and business development activities

Arts Laureate / VirtualChoir.net

September 2020 – August 2021

Senior Project Manager

- Managed hundreds of virtual and live recording projects
- Oversaw and assisted with build of project management and workflow software for virtual and in-person recordings
- Negotiated contracts
- Acted as liaison between clients and editing/engineering staff

Artisan Matchmaker

January – July 2020

Operations Manager

- Managed day-to-day operations of small business
- Managed communications with and between customers and contract employees
- Built and implemented several systems to make workflow more organized and efficient, including: Intake and requirement gathering; Task management; Online file management
- Oversaw quality control measures

NERA Economic Consulting

2006 – 2019

Business Analyst, Project Management Office

- Managed day-to-day operations of small business
- Managed communications with and between customers and contract employees
- Built and implemented several systems to make workflow more organized and efficient, including: Intake and requirement gathering; Task management; Online file management
- Oversaw quality control measures

Associate Analyst / Independent Contractor, Securities & Finance

- Assisted with research, data analysis (including regression analysis), and reports for litigation and advisory work
- Prepared, checked, and edited reports, presentations, and publications

Executive Assistant, Securities & Finance / Communications, Media & Internet / Energy, Environment, Communications & Infrastructure Groups

- Managed day-to-day operations of senior staff: managed budgets, coordinated billing and travel, managed schedules, corresponded with clients
- Assisted with business development and marketing
- Created and implemented training for administrative staff

Alexandria Choral Society

2014 – 2016

Executive Director

- Managed all aspects of non-profit arts organization
- Planned and executed logistics for performance season, including collaborations
- Negotiated contracts with professional musicians, venues, and vendors
- Planned and directed budget; managed grant applications and fundraising efforts
- Prepared, managed, and distributed promotional materials
- Managed patron database

EDUCATION

Johns Hopkins University, Advanced Academic Programs

Washington, DC

Master of Arts, Applied Economics

Coursework Included: Financial Economics, Econometrics, Cost-Benefit Analysis, Environmental Economics, Public Economics & Public Policy

Bucknell University

Lewisburg, PA

Bachelor of Arts, International Relations & German; Mathematics Minor

Magna cum Laude

Bucknell University Presidential Fellowship Merit Scholar

OTHER INTERESTS

Board of Directors, Alexandria Choral Society

Treasurer (July 2022 – current)

President (2021-2022)

SKILLS

- Microsoft Office Suite
- Project Management tools: ClickUp, Asana, Workfront, Microsoft Project
- Small business & Non-profit management
- CRM management: Salesforce, Neon
- Event management: Cvent